
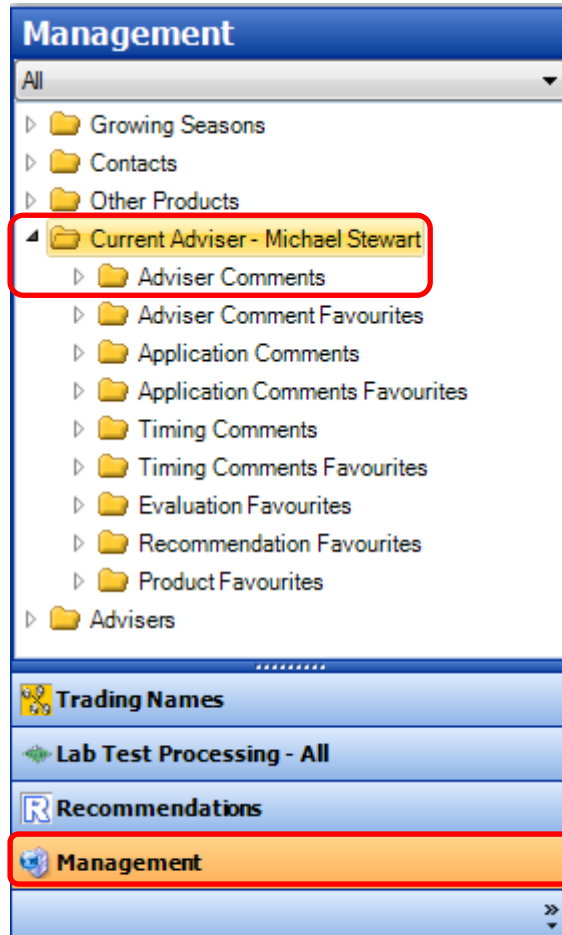


## 5. Setting Up Favourites : Adviser Comments

There are two ways that the Adviser comments can be set up and edited to favourites.

### a. Management Tab

a.a Click on the **Management** tab and then click  next to **Current Adviser**

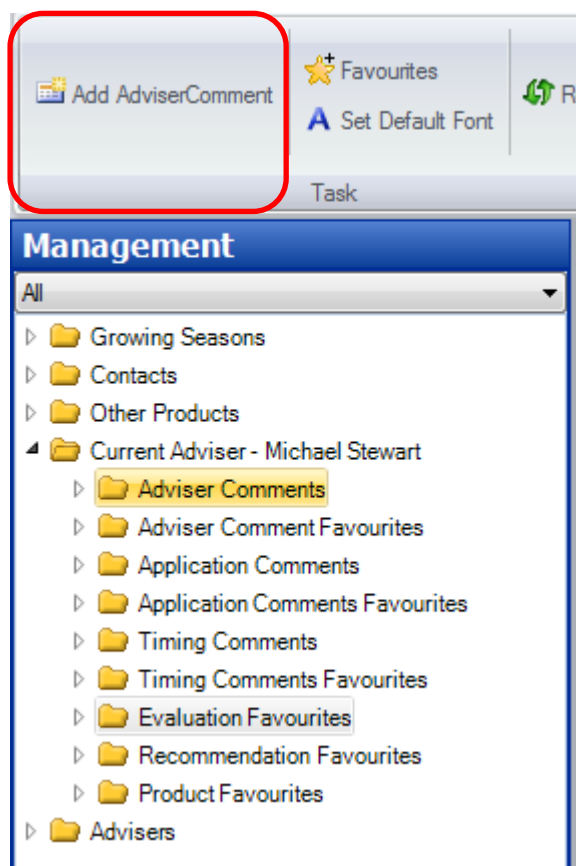


a.b Click on **Adviser Comments**.

Note that any comments that have been stored will appear on the right.

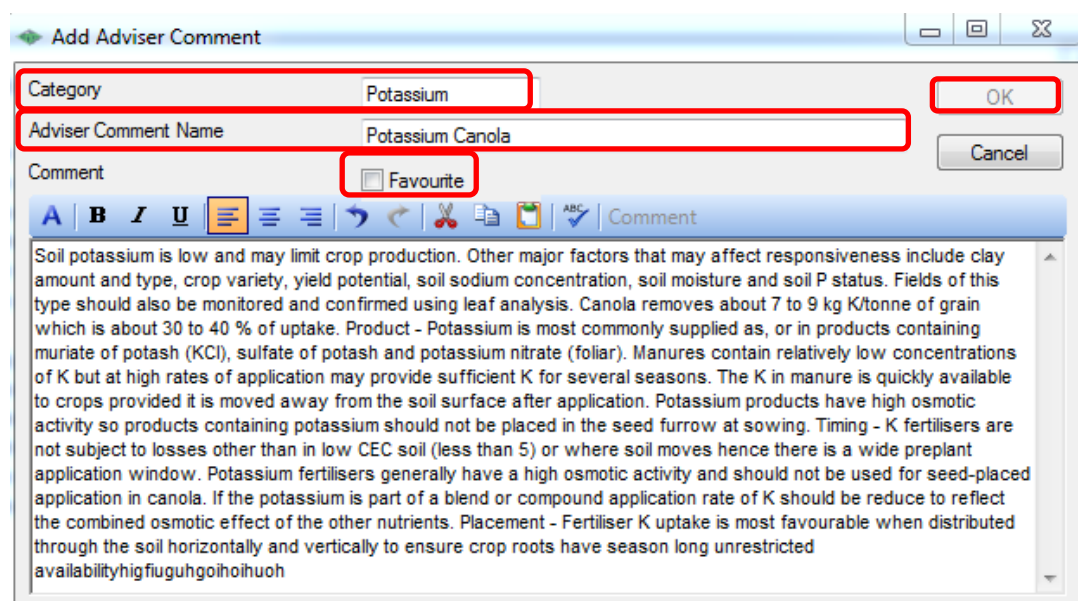
Category	Name	Comment	Favour...	Created
Potassium	Canola P	Soil potassium is low and may limit crop production. Other major factors that may affect resp...	True	9/03/2012 4:34:1
Patassium	Canola Potassium	Soil potassium is low and may limit crop production. Other major factors that may affect resp...	False	23/03/2012 5:21:
P Comments	General P	Phosphorus availability is low and is likely to limit production. Phosphorus application rate in...	True	27/10/2011 11:56
Nitrogen C	Joe blogs	Depth: 0.00 - 30.00 (Luceme, Raingrown, GraN fertiliser use incorporate by imigation of rain...	True	23/11/2011 10:01
Macadamias	Nitrogen	Don't start fertilising newly planted trees until they have started to put on new growth. In th...	False	21/03/2012 1:42:
Canola	Nitrogen	NITROGEN:Nitrogen Interpretation - These rates apply for yields up to 3 tonnes per hectar...	False	22/03/2012 5:40:

a.c To add an adviser comment Click on the Add Adviser Comment tab in the top toolbar.

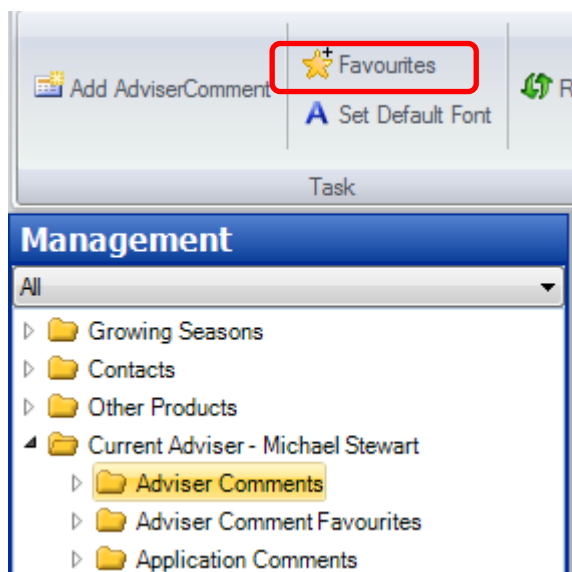


a.d Fill in the **Category**. Fill in the name for the Comment. Fill in the details of the comment. Click OK.

Note the comment can be added to the favourites list by ticking the **Favourite box**.



- a.e To create a favourites list from your **Adviser Comments Favourites** - click on the **Favourites** button in top toolbar.



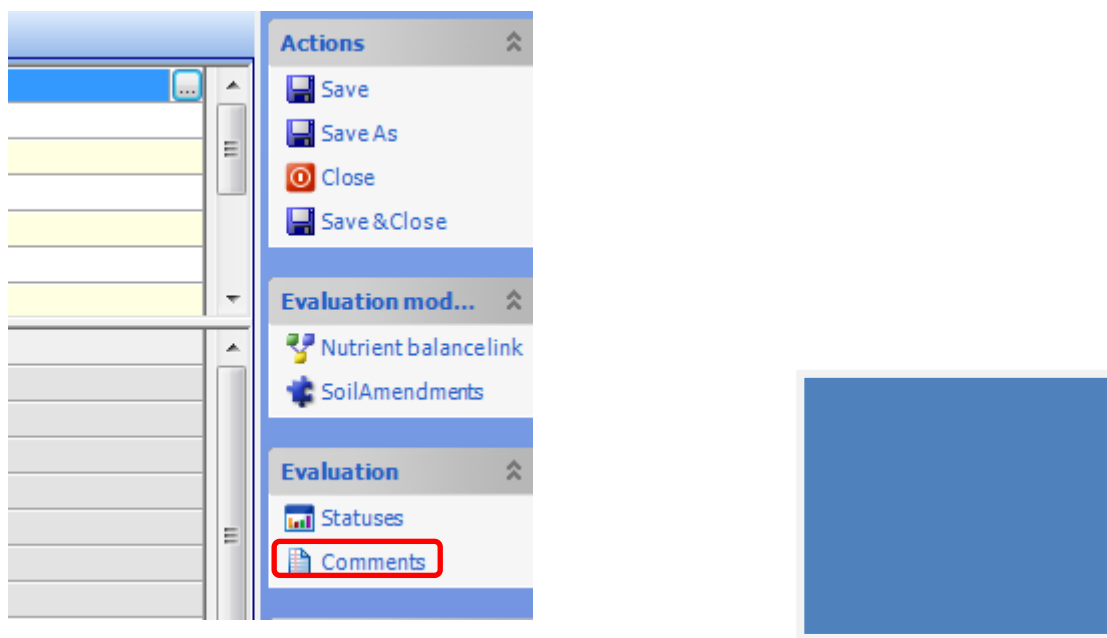
- a.f Tick the boxes opposite the comments that are to be in the favourite list.

Favour...	Category	Name	Comment
<input checked="" type="checkbox"/>	Potassium	Canola P	Soil potassium is low and may limit crop production. Other major factors that may affi
<input type="checkbox"/>	Patassium	Canola Potassium	Soil potassium is low and may limit crop production. Other major factors that may affi
<input checked="" type="checkbox"/>	P Comments	General P	Phosphorus availability is low and is likely to limit production. Phosphorus applicator
<input checked="" type="checkbox"/>	Nitrogen C	Joe blogs	Depth: 0.00 - 30.00 (Luceme, Raingrown, GraN fertiliser use incorporate by irrigatio
<input type="checkbox"/>	Macadamias	Nitrogen	Don't start fertilising newly planted trees until they have started to put on new growtl
<input type="checkbox"/>	Canola	Nitrogen	NITROGEN:Nitrogen Interpretation - These rates apply for yields up to 3 tonnes per
<input checked="" type="checkbox"/>	P	P	Deans P comments
<input checked="" type="checkbox"/>	Phos	Steve	Depth: 0.00 - 30.00 (Luceme, Raingrown, Grazing (3 t/ha DM), PBI 70-140, Colwel
<input checked="" type="checkbox"/>	test	test	Phosphorus availability is low and is likely to limit production. Phosphorus applicator
<input type="checkbox"/>	Crop Nitro	Test Comment	These rates apply for yields up to 3 tonnes per hectare based on the assumption of
<input type="checkbox"/>	Soil P	wHEAT P	A maintenance rate of P is recommended. Phosphorus responsiveness and require
<input type="checkbox"/>	Potassium	Wheat Potassium	Soil potassium is low and may limit crop production. Other major factors that may affi
<input checked="" type="checkbox"/>	Zinc	Zinc comment	Zinc is generally low and an application of zinc should be considered before plantin

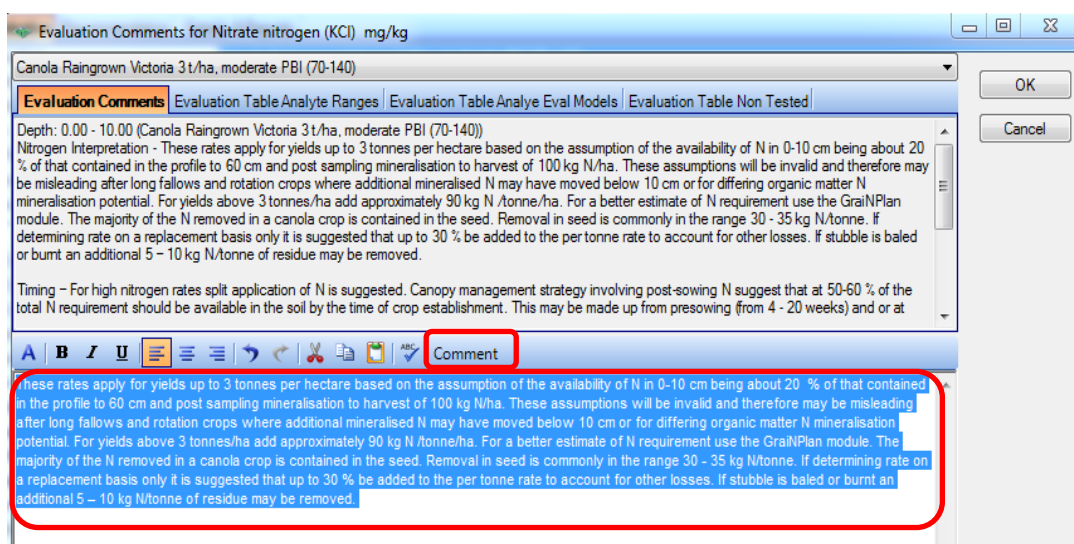
b. **Evaluations**

When in the Recommendations part of the program an Evaluation Favourite can be set up.

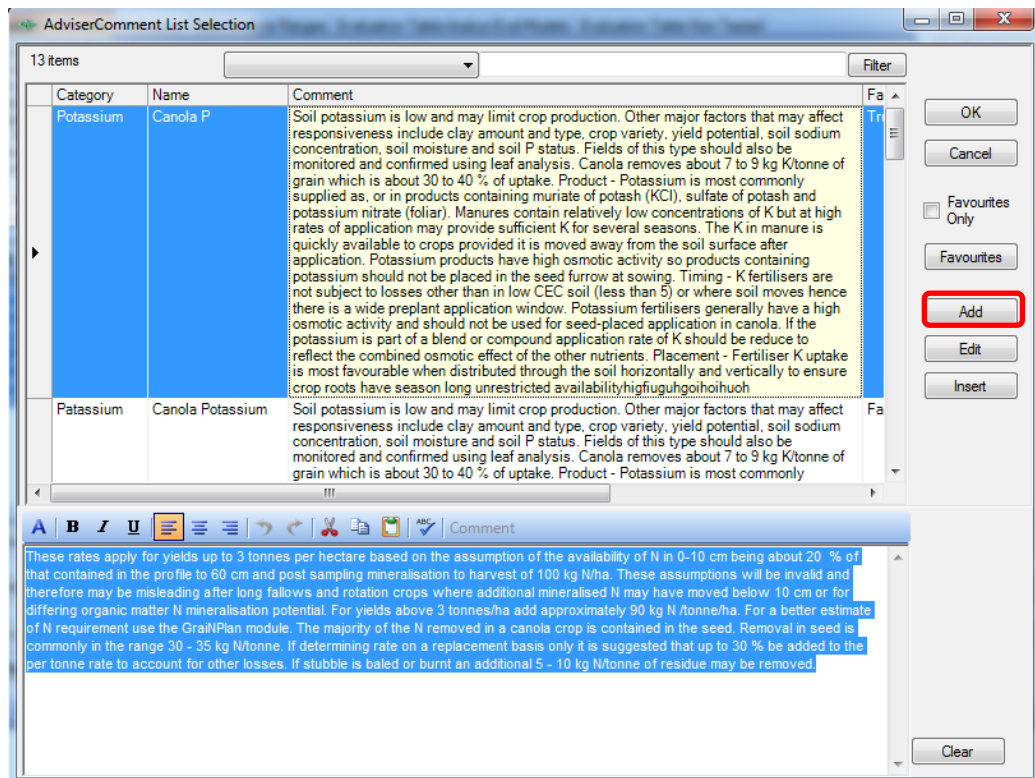
- b.a When doing a **Recommendation**. Click on Comments in the **Evaluation** Tab on right hand side of screen.



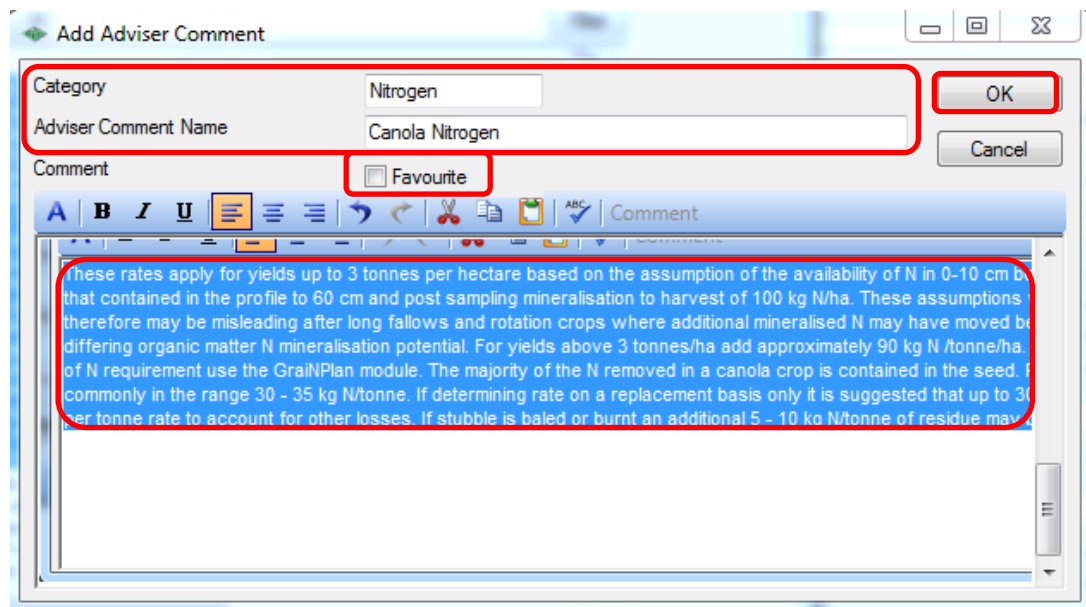
- b.b The **Evaluation Comment** relating to the Evaluation Table chosen in pre-logging your soiltest is displayed in the top box. Copy this comment, paste into the Comment box in the bottom part of the screen. Make your amendments. Highlight entire comment. Right-click and click **Copy**. Click on **Comment**.



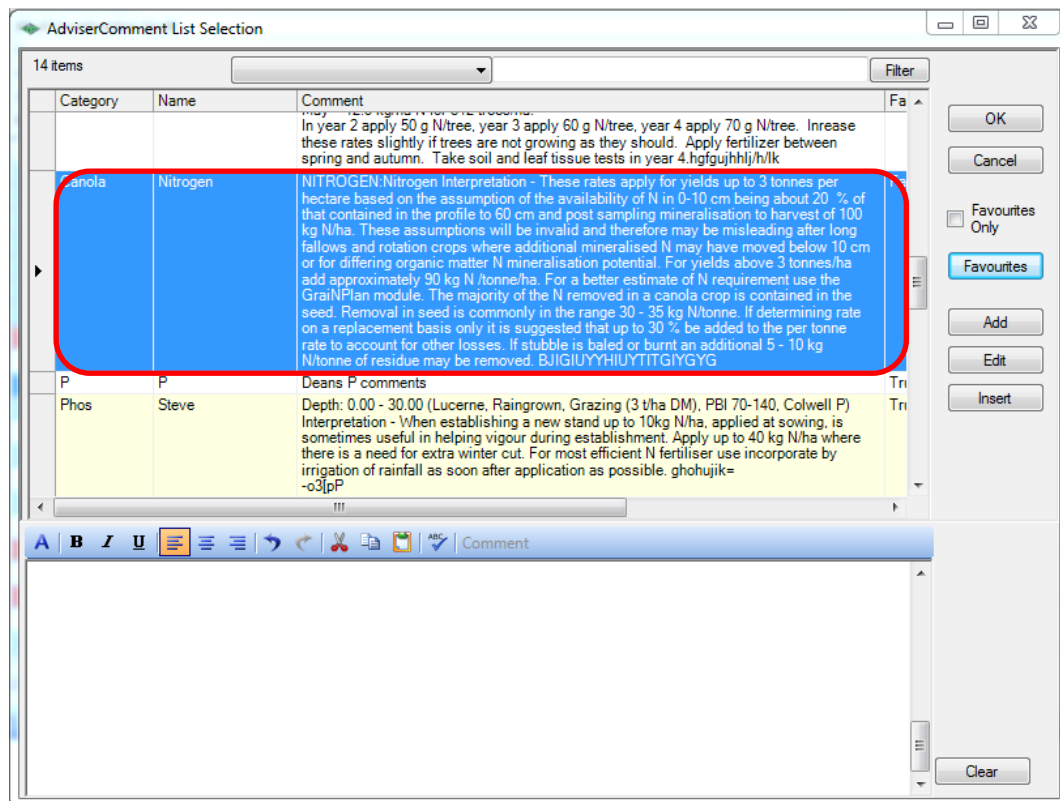
b.c Click **Add**



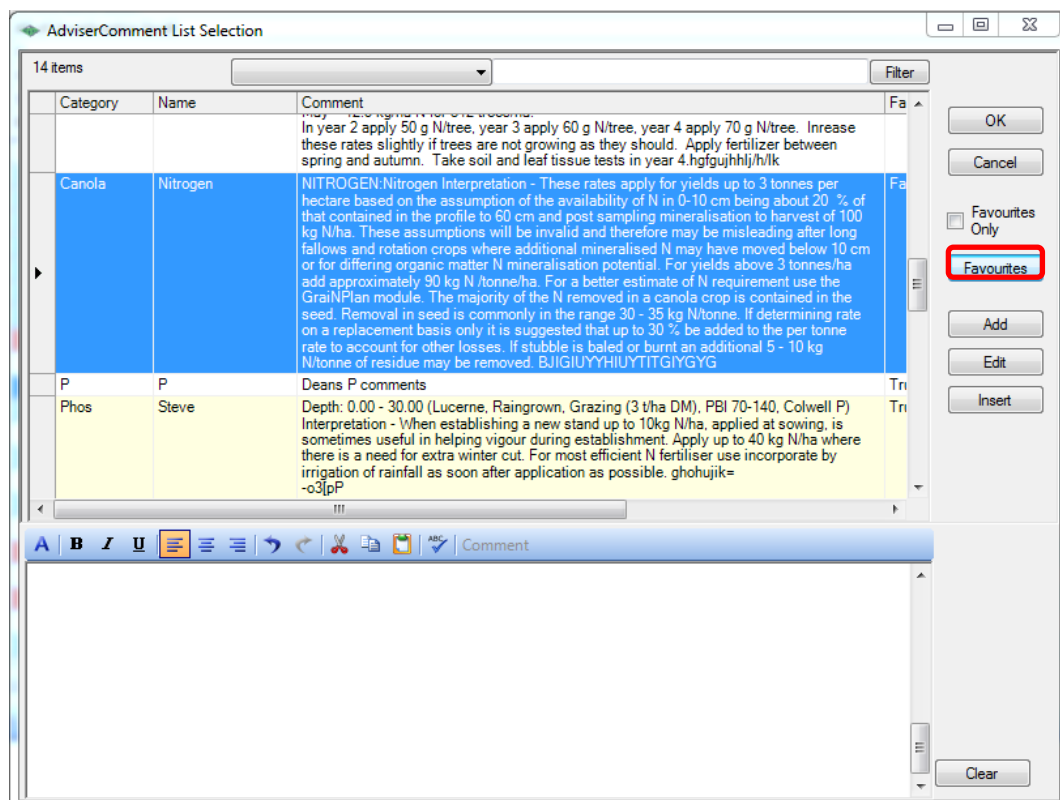
b.d Fill in **Category** and **Adviser Comment Name** and paste the comment into Comment box. Tick **Favourite** if you would like comment to be available in **Adviser Comment Favourite** list in **Management** tab. Click **OK**



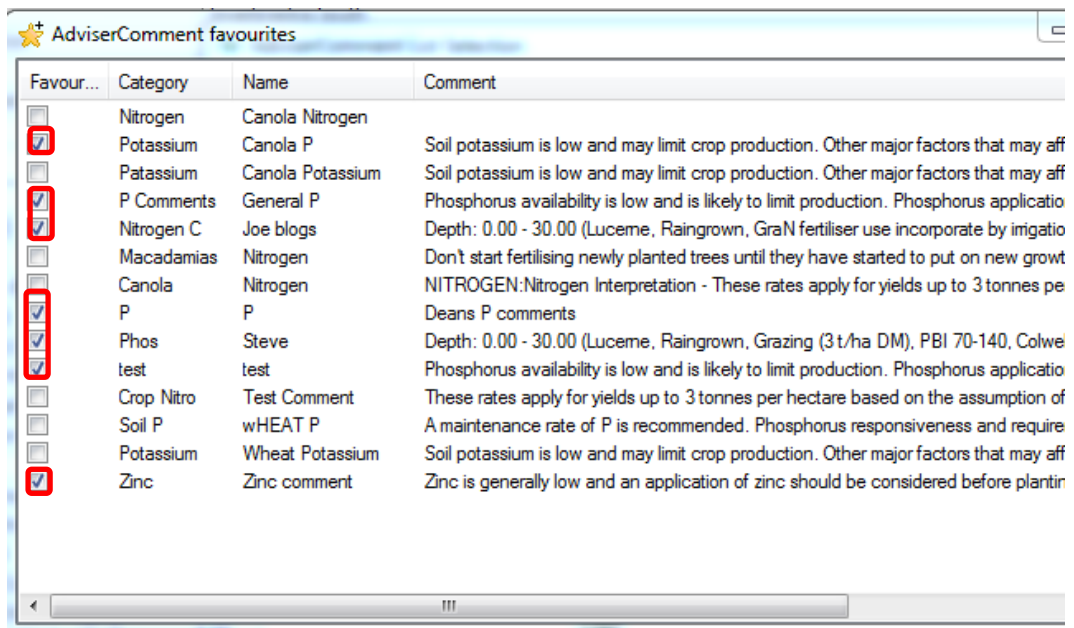
b.e The comment is now placed into the **Adviser Comment Selection List**.



b.f To edit the **Adviser Favourite comment list**. Click **Favourites**.



b.g Tick the **box** next to the relevant comment to create a favourite.



b.h To add a comment or favourite comment to the **Evaluation Report**, click on the relevant comment to highlight. Click **Insert**. The comment will appear at the bottom of the screen. Click **OK**, then **OK** to place in report.

