

# SoilMate: Logo and Report Margins

---

## 1. Goal

The goal of this guide is to direct the user to add or adjust Logo and Report margins in the SoilMate program.

## 2. Add Logo

The Logo for SoilMate reports should be in “.bmp” format, and should not exceed 100KB in size.

1. Open SoilMate program
2. Click Reports in top toolbar
3. Click Adviser Graphics “No Logo” icon in desired logo location (left, centre, right)
4. Navigate to required saved logo
  - a. WebConnect users: It is recommended that your Logo be copied to the server. Minimise SoilMate and Copy your Logo, then Ctrl V to the server on the open pop up to paste
5. Click Open

Your logo has now been added. Preview any Recommendation to view this on your report.

## 3. Adjust Margins

Report margins are set for all recommendations.

1. Click Settings in top toolbar
2. Use Margins drop down to select a default, or
3. Enter desired printer margins in the top, left, bottom and right cells

# Enjoy!

---

**Back Paddock Team.**

Ph: 07 3220 2959

E: [Support@backpaddock.com.au](mailto:Support@backpaddock.com.au)

W: [www.backpaddock.com.au](http://www.backpaddock.com.au)